

## BOXING COMMISSION ADMINISTRATIVE POLICY

1. The following documentation must be submitted to the Boxing Commission (the Commission) within the time frames specified:

### **A. Application Information**

(1.) Application for Special License issued pursuant to M.G.L. c. 147 § 32 (Special License): Received by Commission/DPS no later than 14 calendar days before planned matches or exhibition.

(2.) Fee for Special License: Enclosed with Application; received by Commission/DPS no later than 14 calendar days before planned matches or exhibition.

(3.) Documentation that Bond is in good standing pursuant to M.G.L. c. 147 § 39B: Enclosed with Application, received by Commission/DPS no later than 14 calendar days before planned matches or exhibitions.

(4.) Documentation of Accident Insurance: Enclosed with Application, received by Commission/DPS no later than 14 calendar days before planned matches or exhibitions.

### **B. Preliminary Match Information**

(1.) Fight Card: Received by Commission/DPS no later than 10 calendar days prior to scheduled matches or exhibition. Amendments may be made upon written request to Commission no later than the close of business two (2) business days before scheduled matches or exhibitions at the discretion of the Commissioners upon a duly recorded vote.

(2.) Boxer/Manager/Promoter Contracts: Received by Commission/DPS no later than 10 calendar days prior to scheduled matches or exhibitions. Requests for amendments to fight card must be accompanied by attendant boxer/manager/promoter contracts, which shall be received by Commission/DPS no later than the close of business two (2) business days before scheduled matches or exhibitions.

(3.) Medical Reports (including all blood tests, EKGs and eye exams) received by the Commission/DPS no later than the close of business two (2) business days before scheduled matches or exhibitions.

(4.) Photographs and Licenses of Boxers; Licenses of Managers, Trainers, and Seconds: Received by Commission/DPS no later than the close of business two (2) business days before scheduled matches or exhibitions.

(5.) Financial Agreement with Broadcasters: If a match or exhibition will be televised, written documentation of the financial agreement with broadcasters must be received by Commission/DPS no later than the close of business two (2) business days before scheduled matches or exhibitions.

### **C. Final Match Information and Fees**

- (1.) Physician Examination Form: Collected by the Commission's designee prior to the commencement of the match or exhibition.
- (2.) Deputy Commissioners' Sign-in & Assignment Sheet: Collected by the Commission's designee before the commencement of the feature fight at the match or exhibition.
- (3.) Fighter Sign-In Sheet: Collected by the Commission's designee before the commencement of the feature fight at the match or exhibition.
- (4.) Incident Report: Collected by the Commission's designee at the conclusion of the match of exhibition.
- (5.) Report of License of Boxing or Kickboxing Exhibition for 1% Boxers Fund Tax and Check: Collected by the Commission's designee before the commencement of the feature fight at the match or exhibition.
- (6.) Report of License for Boxing or Kickboxing: Collected by the Commission's designee before the commencement of the feature fight at the match or exhibition.
- (7.) Report of License of Boxing Exhibition for 4% State Tax and Check: Collected by the Commission's designee before the commencement of the final fight at the match or exhibition.
- (8.) Check for 2% of Revenues Generated from T.V. Licenses: Collected by the Commission's designee before the commencement of the feature fight at the match or exhibition.
- (9.) Total Collection Summary Form: Collected by the Commission's designee prior to the commencement of the feature fight at the match or exhibition.

2. The following policies shall apply to the issuance and revocation of licenses by the Commission:

**A. Receipt of Application Information.** No Special License will be issued until all Application Information has been received by the Commission/DPS.

**B. Failure to Submit Preliminary Match Information.** Failure to submit Preliminary Match Information shall result in revocation of the Special License and cancellation of the match or exhibition.

**C. Failure to Submit Final Match Information and Fees.** Failure to submit Final Match Information and Fees shall result in the revocation or suspension of the promoter's License to Conduct Boxing Matches issued pursuant to M.G.L. c. 147 § 33 and cancellation of the feature fight.

Approved:

---

Nicholas Manzello, Chairman

---

Bernard J. Doherty, Commissioner

---

Gary J. Litchfield, Commissioner